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NQA Research and Education Committee

Membership Policy

*Initially proposed, July, 2012. Adopted and approved by members, November 2012.
Minor grammatical revisions and re-approval May 2013.*

Meetings

Meetings are generally held the fourth Sunday of each month

8:00 pm Eastern Time, **5:00** pm Pacific Time

Conference Number: 605 475-4333 code 919728

Webconference Site: **Joinme.com**

(used only if necessary, meeting code number given on phone)

Attendance

Members must let the Secretary know if they will (or will not) be able to attend at least one hour prior to the meeting. If members repeatedly forget to respond and do not attend, they will be called by the chair and asked if they want to continue as a member, or become an invited friend of the R&E Committee. After three missed meetings for which there was no RSVP, if the chair was unable to contact the member, the member will be dropped, and will be sent a drop notice in email, moving to Friend of the R&E Committee status. The Committee Chair, may, at his or her discretion, choose to extend emeritus member status to former members.

If committee members (including committee officers) are expected at a meeting, but do not appear, they will be called by someone during the meeting (usually about 15 minutes in). This policy only applies to full committee members. Potential New Members and Friends of the R&E Committee are always invited, and may come (or not) without prior RSVP, (though an RSVP would be welcome). The default assumption is that emeritus members will not generally attend, but potential new members will attend (though they will not be called if they don't arrive).

Joining the Committee

Anyone considering joining the committee may be invited to attend the meetings as an invited guest (potential new member invited guest status). Potential new members are expected to attend at least three meetings [they do not need to be sequential], at which point the Chair shall extend the invitation to them to become full members. Upon acceptance, they would be considered full members. Their names will be submitted for NQA board approval in the next quarterly report, but they do not have to wait for NQA board approval before being moved to member status.