# Minutes

Meeting: **June 23, 2013** **8:00** pm Eastern Time, **5:00** pm Pacific Time

(meetings are generally the fourth Sunday of each month)

Conference Number: 605 475-4333 code 919728

Webconference Site: [**Joinme.com**](http://Joinme.com) **(**used only if necessary,meeting number given on phone)

Group FTP File Storage Location: ftp://hplconsortium.com/ username: nqare password:NQA%20re

UPDATE: New Group Storage on Dropbox that lets me control access without FTP.

## Committee Members

### Invited Members

CHAIR - CJ Rhoads (cjrhoads@taijiquanenthusiasts.org)

VICE CHAIR Gary Giamboi (garysbusiness@gmail.com)

SECRETARY Matthew F. Komelski (komelski@vt.edu)

Eric Imbody (eimbody@earthlink.net)

Kathleen Levac (kathy@relaxedandalert.com)

Alan Graham (info@alangrahamdc.com)

Lauro Medina Jr. (laurojr4@yahoo.com)

Maryann P. DiEdwardo (diedwardo7@Rcn.com)

Robert Brown (b2bolin@olypen.com)

### Invited Guests

Garth Henry <'hgarth60@yahoo.com'>

Siobhan Hutchinson <siobhan@nextstepstrategiesllc.com>

(Invited Friends of R&E committee)

Michael Hopkings McComiskey (mmccom1946@aol.com)

Mark R. Reinhart NMT, MMQ (tuneup@ptd.net);

Ali Wolf (info@nqa.org)

Shirley Hildreth (qigongforwellness@cox.net)

Mark Melchiorre (mark@melchiorre.com)

Vicki Dello Joio (vicki@wayofjoy.com)

Tom Rogers (fiveninechi@gmail.com)

Annie Roberts (qigonghealing@comcast.net)

Roger Jahnke (DrJahnke@HealthAction.net)

Bernard Shannon (Bernard@medicalqigong.org)

Chris Bouguyon (Chris@simplyAware.com)

Michael Winn (winn.dao@earthlink.net)

Susi Rosinski <reikisusirosinski@yahoo.com>

## Meeting Topics

(We will quickly go over all topics, spending only a moment or two, to be sure we want to cover them in detail in today's meeting before beginning any discussion on any one topic.)

Role Change

 -Maryann DiEdwardo has been asked to take over as Secretary, and she generously agreed (in spite of her recent ascension to the Board of Directors of the NQA!). We congratulate her on both (but mostly the secretary part ;->)

 -Committee letter head has been updated and is available on the FTP site. (<http://hplconsortium.com/nqare/OtherFiles/Letterhead_NQA_RE_2013.rtf>

Maryann entered meeting 15 minutes late, but offers thanks for the opportunity to serve.

International Research Agenda Progress

-WikiProjects discussion ([http://en.wikipedia.org/w/index.php?title=Wikipedia:WikiProject\_Council/Proposals/Multidisciplinary/Qigong](http://en.wikipedia.org/w/index.php?title=Wikipedia:WikiProject_Council/Proposals/Multidisciplinary/Qigong%20))

-Please consider what you think we should put in our Wikipedia updates & discussions

-Tasks for this Wiki Project:

1. Take each of the topics in this list and create the link for the Wikipedia pages
that would link to it.
2. Fill in the rest of the fields regarding why we want to start this project.
3. List the people on the "team" and define roles and responsibilities.
4. Set a date to actually create the template to start the project.
5. Assign someone to copy the template and start filling in the basic information.
6. Assign someone to go into each of the related fields and post the cross reference to the other terms on our list.
7. Demonstrate how to do these things.

-Collaborative Relationships - time to work on this? WikiProjects page will be up and running by next month. https://docs.google.com/spreadsheet/ccc?key=0AmE2KHQFlfsddGlOODA5cFBEUzY0VUJfOGxvRVotTkE

CJ demonstrated and explained the WikiProject details with Join.Me. She noted that the list that the group agreed upon is up and links to pages that are about the topics. She also pointed out that all members can edit any time. The members of the committee discussed WikiProject details. Maryann and Robert added to the page. Robert added lists of terms. Maryann added formatting to the existing list that CJ and the committee created. Tasks were designed by CJ for the next month including editing by Maryann and possibly Robert of the new material that Robert added. Gary added that he needed feedback from research and education committee members for protocol on the definitions of terms that were added such as Qi with a great statement that Qi and Gong have different and important meanings. The group confirmed that the WikiProject is still in progress.

Annual Conference

Planning to meet at **1:15 pm in the lobby of the conference hotel on Sunday, June 28.** Then we will travel to Fireside Restaurant nearby. (Hotel restaurant is closed at 11:00 am on Sundays)

**UPDATE - since our June meeting Fireside went out of business. We will be meeting at the Sicilian Delight, 258 W Dekalb Pike King of Prussia, PA 19406 (610-962-0866), at 1:30 on June 28**

Please review flyer in drop box: [Meeting Flyer Sicilian Delight](https://www.dropbox.com/s/6dzpr08kadnm4dc/NQA_RE_Jun28MtgAnnounce_ad.jpg)

Discussed Agenda for the July meeting

Discussed Conference Issues

Members of our Research and Education Committee will be checking the brochure that CJ emailed and will be emailing changes to her.

Education: Direction and Projects - (Gary & Eric)

-Report on success of Teleconference Education session

-Any other activities planned?

Eric described the progress and success of the Teleconference Education CHI TALKS. The idea has encouraged new memberships as well. Participation has been amazing with over 200 registrants for the first talk. First, he discussed content and presentations. He mentioned that the Talks are not in depth education but serve a purpose to bring awareness. The success, he notes, has been positive and quite successful. The number of audience participants seems to vary in terms of speakers and topics or the popularity of the speakers. Next, Eric mentioned that the number of registrants does not always reveal the number of listeners who will actually attend the Talks. Furthermore, he explained that the Talks will be recorded, so that members can experience them asynchronously.

IT Audit from Chris B.

-Need to list all IT tools that we use

-Set up on Google Drive, but I haven't been able to access it (wrong email address - need further approvals to be able to get to files)

Update: CJ Reviewed the files, but has not added to it.

Parking Lot Items: (Items on hold, either waiting for a decision or some previous project to be completed).

Disseminate Research Topics (suggestion of Kathy)

Check Minutes From Previous Month for To-Do's prior to meeting

NEXT MEETING: **July 28, 2013** **1:30** pm Eastern Time, **10:30** am Pacific Time

(meetings are generally the fourth Sunday of each month)